

Medical Services

Administration of Medications

**Headquarters
U.S. Army Medical Department Activity
Fort George G. Meade
2480 Llewellyn Avenue
Fort George G. Meade, MD 20755-5800
25 September 2002**

Unclassified

SUMMARY of CHANGE

MEDDAC REG 40-7
Administration of Medications

Specifically, this revision—

- o Has been published in a new format that includes a cover and this “Summary of Change” page.
- o Reformats the title page. The Contents section now includes the page numbers that the various chapters and paragraphs begin on.
- o Throughout the regulation, “Fort Meade Dental Clinic Command” and “DCC” have been changed to “U.S. Army Dental Activity, Fort George G. Meade” and “DENTAC”.
- o In the paragraph that lists credentialed individuals who are authorized to administer medications, “Clinical pharmacists” has been changed to “Pharmacists” (para 2-1i).

Department of the Army
Headquarters
United States Army Medical Department Activity
2480 Llewellyn Avenue
Fort George G. Meade, Maryland 20755-5800
25 September 2002

*** MEDDAC/DENTAC
Regulation 40-7**

Medical Services
Administration of Medications

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History. This is the fifth revision of this publication, which was originally published on 15 April 1994.

Summary. This regulation covers the policies and procedures for administration of medications.

Applicability. This regulation applies to the U.S. Army Medical Department Activity, Fort George G. Meade (MEDDAC), to include all of the MEDDAC's outlying clinics, and to the U.S. Army Dental Activity, Fort George G. Meade (DENTAC).

Supplementation.
Supplementation of this regulation is prohibited.

Proponent. The proponent of this regulation is the Chief, Pharmacy Service.

Suggested improvements. Users of this publication are invited to send comments and suggested improvements, by memorandum, directly to Commander, U.S. Army Medical Department Activity, ATTN: MCXR-PS, 2480 Llewellyn Ave., Fort George G. Meade, MD 20755-5800, or to the MEDDAC's Command Editor by fax to (301) 677-8088 or by e-mail to john.schneider@na.amedd.army.mil.

Distribution. Distribution of this publication is by elec-tronic medium only.

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* This publication supersedes MEDDAC/DENTAC Reg 40-7, dated 10 May 2000.

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Glossary

Chapter 1

Introduction

1-1. Purpose

This regulation establishes policies, procedures and responsibilities for administration of medications within the MEDDAC and DCC.

1-2. References

Related publications are listed in appendix A.

1-3. Explanation of abbreviations

Abbreviations used in this regulation are explained in the glossary.

1-4. Responsibilities

a. *The Chief Nurse.* The Chief Nurse will ensure all nursing personnel are oriented to the policies and procedures concerning administration of medications, as provided within this regulation.

b. *The Pharmacy and Therapeutics Committee (PTC).* The PTC will review and approve policies regarding the safe administration of drugs and biologicals.

c. *The Credentials Committee.* The Credentials Committee will review and approve individual clinical privileges IAW MEDDAC Reg 40-20.

d. *Clinic chiefs.* Clinic chiefs will ensure all ancillary medical support personnel (MOS 91B) are oriented to the policies and procedures concerning administration of medications, as provided within this regulation.

Chapter 2

Authorization to Administer Medication, Investigational Medications, and Discharge Prescriptions

2-1. Credentialed individuals

Credentialed individuals authorized to administer medications are—

- a. Medical practitioners.
- b. Dental practitioners.
- c. Podiatrists.
- d. Optometrists.
- e. Nurse practitioners.
- f. Physician assistants.
- g. Physical therapists.
- h. Occupational therapists.
- i. Pharmacists.
- j. Certified registered nurse anesthetists.

2-2. Nursing Services personnel

a. Registered nurses (RNs), licensed practical nurses (LPNs), and licensed enlisted personnel in military occupational specialty (MOS) 91C are permitted to administer oral, parenteral, and

topical medications. All licensed personnel must pass a medication test before they can administer any medication.

b. RNs may administer select intravenous push medications only in Same Day Surgery (SDS) and the Advanced Treatment Area. The medication will be administered IAW clinic/unit standing operating procedure and with a written physician's order.

c. Except for saline, LPNs and licensed MOS 91C personnel may not give any intravenous push medications.

d. Ancillary medical support personnel are authorized to administer medications upon a written physician's order and within the scope of their military occupational skill duties.

2-3. Medication orders

a. Medications shall be administered only on the order of a credentialed practitioner. (See para 2-1 above.)

b. Verbal orders for administration of medication shall be confined to emergency "STAT" medications, may only be accepted from credentialed practitioners, and must be authenticated by the prescribing practitioner within 24 hours.

c. Telephonic orders to administer medications may be accepted by RNs and must be authenticated by the prescribing physician within 24 hours. Telephonic orders shall be kept to the minimum.

2-4. Patient personal medications

a. Patient personal medications brought into the Same Day Surgery (SDS) at Kimbrough Ambulatory Care Center by patients shall not be administered unless identified by the attending physician or the Chief, Pharmacy Service.

b. Self-administration of patient personal medications shall be permitted on a written order by the authorized prescribing practitioner.

c. Patient personal medications not used during the patient's stay within SDS shall be returned to a family member. If this is not possible, they shall be sent to the Pharmacy Service for temporary storage.

2-5. Investigational medications

a. All investigational medications shall be controlled by the Pharmacy Service.

b. When required, investigational medications will be administered in accordance with (IAW) the approved protocol of pertinent Army regulations.

2-6. Discharge prescriptions

a. Patients being discharged should be furnished with outpatient prescriptions for those medications for which therapy is to continue.

b. Prescriptions may be faxed to the pharmacy and the original presented to the pharmacy when retrieving the prescription. All medications prescribed for a patient on discharge will be recorded in the patient's medical record.

c. No medication will be dispensed to a patient until he or she is officially discharged.

Appendix A References

Section I Required Publications

MEDDAC Reg 40-20

Credentialing, Privileging, and Competency of Healthcare Practitioners. (Cited in para 1-4.)

Section II Related Publications

AR 40-2

Army Medical Treatment Facilities General Administration

AR 40-48

Nonphysician Health Care Providers

AR 40-68

Quality Assurance Administration

AR 40-407

Nursing Records and Reports

AR 310-50

Authorized Abbreviations, Brevity Codes, and Acronyms

AR 611-201

Enlisted Career Management Fields and Military Occupational Specialty

Joint Commission on Accreditation of Healthcare Organizations Accreditation Manual

Glossary

Section I Abbreviations

DENTAC

U.S. Army Dental Activity, Fort George G. Meade

IAW

in accordance with

LPN

licensed practical nurse

MEDDAC

U. S. Army Medical Department Activity, Fort George G. Meade

MOS

military occupational specialty

PTC

Pharmacy and Therapeutics Committee

RN

registered nurse

SDS

Same Day Surgery

Section II Terms

This section contains no entries